

**MINUTES OF MEETING
NARCOSSEE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Narcoossee Community Development District was held Tuesday, **July 26, 2022** at 3:00 p.m. at the Southern branch – Orange County Library, 5575 S.R. 436 N, Orlando, Florida.

Present and constituting a quorum were:

Jeffrey Smyk	Chairman
Steve Giercyk	Vice Chairman
James Gregoire	Assistant Secretary <i>by telephone</i>
Peter Wong	Assistant Secretary
Kenneth Turner	Assistant Secretary

Also present were:

George Flint	District Manager
Meredith Hammock	District Attorney <i>by telephone</i>
Rey Malave	District Engineer <i>by telephone</i>
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll and stated I swore in Mr. Turner before the meeting.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the May 24, 2022 Meeting

On MOTION by Mr. Giercyk seconded by Mr. Wong with all in favor the minutes of the May 24, 2022 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Public Hearing

On MOTION by Mr. Smyk seconded by Mr. Giercyk with all in favor the public hearing was opened.

Mr. Flint stated for the record we do have one member of the public here. There being no public comments or questions, we will close the floor to public comment and bring it back to the board.

The board previously approved a proposed budget and set today as the date, place and time for final consideration of fiscal year 2023 budget. During your discussion of the proposed budget one of the items you discussed was landscaping and in the calendar year you bid out landscaping and it appeared that the costs associated with the landscaping were going to come in significantly higher than your current contract and you directed staff to increase the landscape budget as a result of that to anticipate renewal of that contract. As a result of that those increases flowed through to the different communities and resulted in the need for us to do a mailed notice to everybody letting them know of the proposed increase and also of the hearing today. We did receive one phone call as a result of the mailed notice and Jason spoke with them.

Mr. Wong stated it is worth mentioning that the landscaping cost is going up in the order of \$100,000 and that is double what we have been paying for the last couple of years. If it wasn't for that I don't think we would have had to raise the assessments.

Mr. Flint stated it is amazing that Down to Earth has done it for \$85,000 for as long as they have. I think you found when you bid it out the market was actually closer to \$200,000 for that work. You are doing the right thing in anticipating that in this budget.

A. Consideration of Resolution 2022-05 Adopting the Fiscal Year 2023 Budget and Relating to the Annual Appropriations

Mr. Flint stated Resolution 2022-05 adopts the budget and this proposed budget is Exhibit A to the resolution.

On MOTION by Mr. Smyk seconded by Mr. Wong with all in favor Resolution 2022-05 Adopting the Fiscal Year 2023 Budget and Relating to the Annual Appropriations was approved.

B. Consideration of Resolution 2022-06 Imposing Special Assessments and Certifying an Assessment Roll

Mr. Flint stated Resolution 2022-06 imposes the special assessments and attached is the adopted budget and the assessment roll listing the individual properties and the per unit amounts.

There being no public comment, the board took the following action.

On MOTION by Mr. Smyk seconded by Mr. Giercyk with all in favor Resolution 2022-06 Imposing Special Assessments and Certifying an Assessment Roll was approved.

On MOTION by Mr. Smyk seconded by Mr. Giercyk with all in favor the public hearing was closed.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

Mr. Malave stated I presume on the sidewalk issue everybody has clarity on getting that cleared on the vegetation?

Mr. Giercyk stated I know that we initially started out with going 12”, I asked for 24” that was granted. I’m now being asked can we do 36” as a maximum.

Mr. Malave responded no, there would be areas where you could be encroaching into the wetland and we don’t want to get that close, 24” is the safest and should give you enough for the sidewalk to be able to get around.

Mr. Scheerer stated I will go with the contractor to measure everything out on those buffer sidewalk areas. I, Brigs Tree Service and Down to Earth will be onsite tomorrow morning at 9:00 a.m.

Mr. Gregoire stated the sidewalks outside Nona Crest gates have significant issues as a result of the breach from the oak tree. I know our contractor is starting at the gates flagging all the areas to begin the repairs. Do you know if he has flagged the areas outside the gates?

Mr. Schceerer responded not as of last Friday. I will be there again this week and look.

Mr. Gregoire stated we need to make sure to get all the sidewalks flagged, both inside and outside represents a hazard to pedestrians and we need to act like one large organization and make sure we get it done safely. Let me know what you find.

Mr. Giercyk stated the photos I sent Jason had a stretch of sidewalk on the west end of our community on Dowden Road, which has crumbled quite badly. How does that get handled?

Mr. Scheerer stated the City of Orlando owns the roads and sidewalks along Dowden Road. I can probably reach out to the road and bridge people and send them the pictures you sent me but the only thing we have is the interlocal for the landscape maintenance along Dowden Road and that is all we do. Any infrastructure along Dowden Road, sidewalks, road, drainage and things like that falls to the City of Orlando.

Mr. Flint stated it would probably help if you or the HOA sent something as well. They are more likely to listen to individual residents or homeowners' associations than they are the CDD.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Wong seconded by Mr. Smyk with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iii. Review of Fiscal Year 2023 Meeting Schedule

Mr. Flint stated we prepared the fiscal year 2023 meeting schedule indicating that you would meet Tuesday, November 22, 2022, January 24, 2023, March 28, 2024, May 23, 2023, July 25, 2023, and September 26th. There will be six meetings at our Lee Vista accounting office on 6200 Lee Vista Boulevard. If the board is not comfortable with those days, we can choose other days. November 22 is the week of Thanksgiving and you can move that a week earlier or a week later if you are concerned there may be an issue. You can change the 22nd to the 29th and that will probably work for us.

On MOTION by Mr. Smyk seconded by Mr. Giercyk with all in favor the fiscal year 2023 meeting schedule was approved as amended moving the November meeting to November 29, 2022.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisors Requests

Mr. Gregoire asked what dates do the terms expire in November?

Mr. Flint responded it is the second Tuesday after the election. The election is November 8th so it would be November 22nd that the current seats expire. That works out well for the November 29th meeting if there is any change in seats you can swear the board members in at that time.

Mr. Gregoire stated just to be clear and communicate, I will not be renewing my position in November. I have informed Jason of that.

Mr. Flint stated I haven't had a lot of opportunity to work with you, but I know Jason and Alan think highly of you and are sorry to see you leave the board.

I don't know offhand if anyone qualified to run for Mr. Gregoire's seat if not, at the next meeting the board will need to declare that seat vacant as of the second Tuesday after the election and then at the November 29th meeting the board could appoint a supervisor to fill Mr. Gregoire's seat.

EIGHTH ORDER OF BUSINESS

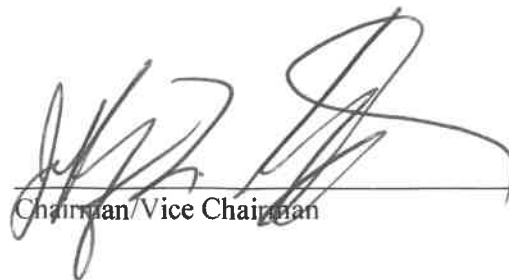
Next Meeting Date – September 27, 2022

Mr. Flint stated the next meeting is September 27, 2022.

On MOTION by Mr. Turner seconded by Mr. Smyk with all in favor the meeting adjourned at 3:20 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman

