

MINUTES OF MEETING
NARCOOSSEE
COMMUNITY DEVELOPMENT DISTRICT

The Narcoossee Community Development District Audit Committee met Tuesday, May 19, 2020 at 6:58 p.m. via Zoom Video Conferencing, pursuant to Executive Orders 20-52, 20-69 and 20-91 (as extended by Executive Order 20-112) issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 1, 2020, and April 29, 2020 respectively, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

Present were:

Jeffrey Smyk
Steve Giercyk
Peter Wong
Betsy Burgos
Jason Showe
Roy Van Wyk
Rey Malave
Alan Scheerer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the Audit Committee meeting to order at 6:58 p.m. and called the roll and stated the meeting is being conducted via Zoom.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection of Criteria

Mr. Showe stated the request for proposals is standard, but the one item the board has flexibility on is the selection criteria. The one item you have flexibility with is pricing and we recommend leaving pricing in. Typically, the firms who bid are all qualified and price is helpful in the evaluation. We typically include pricing when we bid this service.

Mr. Smyk stated I definitely agree to keep price as part of the criteria.

Mr. Wong asked do we get any price advantage by having a five-year contract?

Mr. Showe stated I think they just started allowing the five-year contracts.

Mr. Van Wyk stated the rules you are going to consider at your next meeting will provide for longer contracts; to go out for a five-year period. Again, each of these contracts that we do are one-year contracts are renewable for up to five-years total. You are really not entering into a five-year contract; you have a one-year renewable contract. It gives you comfort to know if you get the prices and you like the prices you can stick with them over the five-year period.

Mr. Showe stated item 12 of the request for proposals has 3 years but with counsel's review we can make that a 5-year contract, so they provide five years of pricing.

Mr. Wong asked if you go for five years of pricing, after year three can the district decide to go out for bid again?

Mr. Showe responded yes.

Mr. Wong asked can we put in a preference for price advantage?

Mr. Van Wyk stated there is two sides to that. If you ask for discounted prices for a longer term contract then you would be locking into that longer term contract as opposed to having a one-year with the renewable options. I don't know if it is an advantage to you or not. You won't know what you are going to get until you get your responses and make that decision.

On MOTION by Mr. Smyk seconded by Mr. Giercyk with all in favor the request for proposals and the selection criteria to include price was approved as amended for a 5-year term.

B. Approval of Notice of Request for Proposals for Audit Services

Mr. Showe stated next is the notice of the request for proposals for audit services. The due date is July 17th so that we have them back for your July board meeting.

On MOTION by Ms. Burgos seconded by Mr. Giercyk with all in favor the notice of the request for proposals for audit services was approved.

C. Public Announcement of Opportunity to Provide Audit Services

Mr. Showe announced the opportunity to provide audit services for the Narcoossee Community Development District.

On MOTION by Mr. Giercyk seconded by Ms. Burgos with all in favor the Audit Committee adjourned at 7:06 p.m.

FOURTH ORDER OF BUSINESS

Adjournment


Secretary/Assistant Secretary


Chairman/Vice Chairman