

MINUTES OF MEETING
NARCOSSEE
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Narcoossee Community Development District was held Tuesday, June 25, 2019 at 3:00 p.m. at the Orange County Public Library – Southeast Branch, 5575 South Semoran Boulevard, Orlando, Florida.

Present and constituting a quorum were:

Jeffrey Smyk	Chairman
Steve Giercyk	Vice Chairman
Peter Wong	Assistant Secretary
Betsy Burgos	Assistant Secretary

Also present were:

Jason Showe	District Manager
Roy Van Wyk	District Attorney
Rey Malave	District Engineer
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the May 28, 2019 Meeting

On MOTION by Mr. Wong seconded by Mr. Giercyk with all in favor the minutes of the May 28, 2019 meeting were approved, as presented.
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FOURTH ORDER OF BUSINESS

Discussion and Consideration of Fence Proposal

Mr. Showe stated the next item is a continued discussion on the fence proposals. The Board direction as we left the last meeting was to look at the pond 1, pond 2 and the west side of pond 3. We also had the Engineer make sure the gates were included as well as to break the quotes out by pond for further discussion by the Board.

Mr. Smyk asked were we able to reach out and speak to anyone in the other communities?

Mr. Scheerer stated Mirabella is good with it.

Mr. Showe stated we couldn't find a contact with Solvino.

Mr. Scheerer stated I don't think pond 4 was on the initial list. Mirabella is aware, I met Lisa onsite shortly after the last Board meeting because she had some questions as the new HOA manager and she posed that question to her Board and they don't have any issues with us extending the fence down there. We just have to be able to get on the west side to get to the power because the fountain is there. They are okay with us doing it.

Mr. Giercyk stated we have taken into consideration in these quotes, gates everywhere we need them.

Mr. Malave stated that is correct.

Mr. Wong asked do you have the location of those gates?

Mr. Malave pointed out the location of the gates on the drawing.

Mr. Scheerer stated there are internal easements within Ziani for us to access the other portions of the pond. We have to be able to get the boat in to provide aquatic services so that is mainly to get the boat in. We also have to have access for landscape maintenance and we have easements for that.

Mr. Wong stated the estimate does not mention a gate on pond 4.

Mr. Malave stated it is supposed to be included. We didn't pay too much attention to 4 because my notes indicated that we weren't going to go forward with 4.

Mr. Giercyk stated we can't decide today if we are going forward with that or not. Nobody has talked to them.

Mr. Showe stated the Board direction at the last meeting was to check with Mirabella.

Mr. Giercyk asked are we going to leave it at 1, 2 and 3 for now?

Mr. Showe stated that was the direction at the last meeting.

Mr. Malave stated we can talk to him to see if we only do one side of pond 3 if we get the discount. I believe it is yes but that is the only question I have.

Mr. Showe stated we were only looking at the west side because the road is coming in on the east side and we didn't want to put anything there until the roadway was completed.

Mr. Wong stated I think we should have some kind of discount because otherwise the last piece will cost \$4,000.

Mr. Scheerer stated there is mobilization too and if they have to come back and start over again there is a cost to that.

Mr. Showe stated we know the max would be approximately \$97,500 you could approve a not to exceed of that and let us try to negotiate a discount between now and the next meeting if you want to move forward. Otherwise we would have to bring it back. To do pond 1, pond 2 and the west side of pond 3 is \$97,390 before any possible discount.

Mr. Giercyk stated we have a discount on the sheet right now that says it is 14%. The only argument with that is maybe we aren't doing pond 4. Is that correct?

Mr. Showe responded no, it is pond 3 east.

Mr. Malave stated it looks like they included both sides. The correct way is here is the total of \$96,000 with a discount and we will work on the discount to finalize the contract.

Mr. Giercyk asked what would be an acceptable discount?

Mr. Malave stated we only eliminated a small piece we still want the \$14,800 discount.

Mr. Showe stated it is 83% of the total times \$14,800 we should get a discount of around \$12,000. We are going to try to get the best discount we can.

Mr. Malave stated we will bring this back to be ratified.

Mr. Wong stated technically the bid is only good for 30 days.

Mr. Smyk stated that is agreeable. We are covered with the reserves?

Mr. Showe stated at \$97,000 using the Parcel G&H as we talked about in the past, 73% gets attributed to La Vina, which is \$72,000, \$25,700 comes out of G&H's reserves and there is enough in those reserves accounts to cover that project.

<p>On MOTION by Mr. Smyk seconded by Ms. Burgos with all in favor the proposal from Superior Fence & Rail, Inc. to do the fencing project for ponds 1, 2 and the west side of pond 3 was approved in an amount not to exceed \$97,000 and staff was directed</p>
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to execute a contract with the Chair's authority upon final negotiation of that number.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

Mr. Malave stated we did an Engineer's Report for maintenance.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Giercyk seconded by Mr. Wong with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

SIXTH ORDER OF BUSINESS

Other Business

Mr. Showe stated the next meeting is August 27, 2019 and that will also be the budget hearing. We will do mailed notices since we are raising G&H to include some of their maintenance.

SEVENTH ORDER OF BUSINESS

Supervisors Requests

Mr. Smyk stated the magnolia was replaced.

Mr. Scheerer stated yes, it is not the size we had, but it is a lot fuller. There is a plan to put in a second one at some point. Annuals will be changed out next week.

Ms. Burgos stated thanks for painting the letters.

Mr. Scheerer stated we are doing some monument work and cleanup and Lisa, the Nona Crest HOA rep is now the Mirabella HOA rep and we met her onsite and she asked if we could do it. We did it for all four neighborhoods.

Mr. Wong stated the letter Z on the Ziani letters still sticks out.

EIGHTH ORDER OF BUSINESS

Audience Comments

On MOTION by Mr. Smyk seconded by Mr. Giercyk with all in favor the meeting adjourned at 3:28 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman