

MINUTES OF MEETING
NARCOOSSEE
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Narcoossee Community Development District was held Tuesday, November 13, 2018 at 3:00 p.m. at the Orange County Library – Southeast Branch, 5575 South Semoran Boulevard, Orlando, Florida.

Present and constituting a quorum were:

Jeffrey Smyk	Chairman
Steve Giercyk	Vice Chairman
James Gregoire	Assistant Secretary
Peter Wong	Assistant Secretary
Betsy Burgos	Assistant Secretary

Also present were:

Jason Showe	District Manager
Alyssa Willson	District Counsel by telephone
Rey Malave	District Engineer
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the August 28, 2018 Meeting

On MOTION by Mr. Wong seconded by Ms. Burgos with all in favor the minutes of the August 28, 2018 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

**Consideration of Non-Ad Valorem
Assessment Administration Agreement with
Orange County Property Appraiser**

SIXTH ORDER OF BUSINESS**Staff Reports****A. Attorney**

There being none, the next item followed.

B. Engineer - Discussion of Fence Project

Mr. Malave stated we are working on trying to get a solid proposal. We have prices and fees from two contractors, one doing the ironwork and the other doing the masonry work and neither one wants to head it. We talked to an entity that would volunteer, I said you can go get your own prices and tell me what you want, All Terrain is the only one that would give us that possibility and he agreed to getting his price together and coordinating both those and doing the paperwork needed to bring all of that together and the inspection. Plus we want insurance and all that as part of the work. That is why it is delayed and hopefully, I will have that for our next Board Meeting. The prices will still be within that range. He will probably charge a percentage of it, but it is still cheaper than us trying to do that. We thought that Seminole Masonry would do it, but they are just so busy with work that they don't want to manage somebody else as part of their work. They are two specialties and you have to have both those guys come together.

Mr. Giercyk stated we talked about the different retention ponds and Pond A is the one in LaVina on the west end and we talked about the two walls coming out and the fence going down to the lake. I would like to look at that quote and then look at a quote to run it the full length of that one pond with the columns and fence. As a community we may be able to contribute some money to help that one pond get done a little bit quicker. There is no reason we can't finish one pond if we have money available to do it.

Mr. Malave stated we could just add to the contract if you want a separate line item that says the remainder of the fence for that one pond.

Mr. Giercyk stated that would be fine.

C. Manager**i. Approval of Check Register**

Mr. Showe presented the check register from August 18, 2018 through November 6, 2018 in the amount of \$78,147.93.

SIXTH ORDER OF BUSINESS**Staff Reports****A. Attorney**

There being none, the next item followed.

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Mr. Giercyk stated we talked about the different retention ponds and Pond A is the one in LaVina on the west end and we talked about the two walls coming out and the fence going down in. I would like to look at that quote and then look at a quote to run it the full length of that one pond with the columns and fence. As a community we may be able to contribute some money to help that one pond get done a little bit quicker. There is no reason we can't finish one pond if we have money available to do it.

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C. Manager**i. Approval of Check Register**

Mr. Showe presented the check register from August 18, 2018 through November 6, 2018 in the amount of \$78,147.93.

On MOTION by Mr. Gregoire seconded by Mr. Giercyk with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement was included in the agenda package.

iii. Field Manager's Report

Mr. Scheerer stated we have a new account manager with Down to Earth, his name is Aaron. Joe Harrison was with us for a while, but Joe lives in Hillsboro County and was commuting a couple hours a day back and forth to work and they have a spot for him over there. Aaron has been on Board for about a month and we are working with him and he seems to be applying himself pretty well. I informed him of some items that need to be looked at on a regular basis. We will be doing mulch if it hasn't started already. I will be there on Friday and we will be focused on final trimming in advance of any holiday lighting.

SEVENTH ORDER OF BUSINESS**Other Business**

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS**Supervisors Requests**

Mr. Smyk asked what about Nona Crest and the replacement of the Canary Island Palm?

Mr. Gregoire stated we are going to get together this week and come up with a plan as to what the recommendation is and what we want to do out there. Whether it be Washingtonians or Magnolias we will figure it out and make a recommendation to the Board and go forward with that. We have time because we don't want to do any planting with the cold weather coming; we will plan to do something in March. I would like it to mirror Lake Nona Preserve so the two communities mirror each other and look nice. This would be in the center island not the sides.

Mr. Scheerer stated there are dwarf oleanders on the side and we have been cutting those back and it seems like a lot of the plants are starting to fill in, but they are doing a much better job as far as the details. That is not just with your community we are doing the same at Nona Preserve and LaVina Phase 2, Dowden, Mirabella, Ziani, Capri so there are some plants missing along the wall of Nona Preserve but they have a budget and we are working on filling those in and doing some upgrades the first of the year as well.

Ms. Burgos asked do you take care of the holiday lighting?

Mr. Scheerer responded no, certain communities have a look so whatever we do landscape-wise is make sure the trees are trimmed and look good during the holiday season.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Smyk seconded by Ms. Burgos with all in favor the meeting adjourned at 3:30 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman