Narcoossee Community Development District

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Agenda

January 22, 2019

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AGENDA

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Narcoossee Community Development District

135 W. Central Blvd., Suite 320, Orlando, FL 32801 Phone: 407-841-5524 – Fax: 407-839-1526

January 15, 2019

Board of Supervisors Narcoossee Community Development District

Dear Board Members:

The Board of Supervisors of the Narcoossee Community Development District will meet Tuesday, January 22, 2019 at 3:00 p.m. at the Orange County Public Library – Southeast Branch, 5575 S. Semoran Blvd., Orlando, FL 32822. Following is the advance agenda for the meeting:

- 1. Roll Call
- 2. Public Comment Period
- 3. Organizational Matters
 - A. Administration of Oaths of Office to Newly Elected Supervisors
 - B. Election of Officers
 - C. Consideration of Resolution 2019-01
- 4. Approval of Minutes from the November 13, 2018 Board of Supervisors Meeting
- 5. Staff Reports
 - A. Attorney
 - B. Engineer
 - i. Discussion of Proposal for Fence Project
 - C. District Manager's Report
 - i. Approval of Check Register
 - ii. Balance Sheet and Income Statement
- 6. Other Business
- 7. Supervisors Requests
- 8. Adjournment

The second order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

The third order of business is organizational matters. Section A is administration of Oaths of Office to the newly elected Supervisors. Section B is Election of Officers. Section C is consideration of Resolution 2019-01 electing officers. A copy of the resolution is enclosed for your review.

The fourth order of business is the approval of the minutes from the November 13, 2018 Board of Supervisors meeting. The minutes are enclosed for your review.

Section B of the fifth order of business is the Engineer's Report. Section 1 is discussion of proposal for fence project. Section C is the District Manager's Report. Section 1 includes the check register being submitted for approval and Section 2 is the balance sheet and income statement for review.

The balance of the agenda will be discussed at the meeting. If you should have any questions, please contact me.

Sincerely,

Jason Showe

District Manager

Cc: Roy Van Wyk, District Counsel Rey Malave, District Engineer Darrin Mossing, GMS

SECTION 3

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SECTION C

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RESOLUTION 2019-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NARCOOSSEE COMMUNITY DEVELOPMENT DISTRICT ELECTING THE OFFICERS OF THE DISTRICT AND **PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Narcoossee Community Development District (the "District") is a local unit of special purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District ("Board") desires to elect the Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF NARCOOSSEE COMMUNITY SUPERVISORS OF THE **DEVELOPMENT DISTRICT:**

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Section 1.	is elected Chairperson.
Section 2.	is elected Vice-Chairperson.
Section 3.	is elected Secretary.
Section 4.	is elected Assistant Secretary. is elected Assistant Secretary. , is elected Assistant Secretary. is elected Assistant Secretary.
Section 5.	is elected Treasurer.
Section 6.	is elected Assistant Treasurer.
Section 7.	This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 22nd DAY OF JANUARY, 2019.

ATTEST:

NARCOOSSEE COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chairperson/Vice-Chairperson

SECTION IV

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MINUTES OF MEETING NARCOOSSEE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Narcoossee Community Development District was held Tuesday, November 13, 2018 at 3:00 p.m. at the Orange County Library – Southeast Branch, 5575 South Semoran Boulevard, Orlando, Florida.

Present and constituting a quorum were:

Jeffrey Smyk		Chairman
Steve Giercyk		Vice Chairman
James Gregoire	,	Assistant Secretary
Peter Wong		Assistant Secretary
Betsy Burgos		Assistant Secretary

Also present were:

Jason Showe Alyssa Willson Rey Malave Alan Scheerer District Manager District Counsel by telephone District Engineer Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the August 28, 2018 Meeting

On MOTION by Mr. Wong seconded by Ms. Burgos with all in favor the minutes of the August 28, 2018 meeting were approved as presented.

FOURTH ORDER OF BUSINESS

Consideration of Non-Ad Valorem Assessment Administration Agreement with Orange County Property Appraiser

Narcoossee CDD

Mr. Showe stated next is the annual agreement with the Orange County Property Appraiser.

On MOTION by Mr. Giercyk seconded by Mr. Smyk with all in favor the agreement with the Orange County Property Appraiser was approved.

FIFTH ORDER OF BUSINESS Discussion of Parcel G & H Costs

Mr. Showe stated at the last meeting we had a discussion about Parcels G & H contributing to LaVina and I provided a methodology of how we would do that if the Board wants to move forward with that. If you combine LaVina and Parcels G & H the ERU count breaks out to 73% LaVina and 26.25% would be attributable to G & H. There was a desire from some of the Board Members to look at having G & H contribute to some of the maintenance work that occurs in the LaVina area especially as it relates to landscaping and stormwater since they do benefit from it and at this time they are not paying anything towards it. If the Board wanted to move forward with it for Fiscal Year 2019 at the end of the year we would do the assessment process for G & H where they would pay the maintenance assessments. We would do the mailed notices. It would be our recommendation to keep LaVina at the same assessment level to build that reserve. We would need direction for us to do that at the end of the year once we know what the expenses are. During the budget process we can build that into the budget with that method.

Mr. Gregoire stated I agree that we should pursue that.

Mr. Smyk stated this is for maintenance because they have been charged for administrative costs.

Mr. Showe stated they are paying administrative costs but not field management, Alan inspects the ponds, the field management fee is allocated to each community based on your budget.

Mr. Smyk stated I thought that was considered part of the administrative fee.

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Mr. Showe stated if that is the way you want to proceed we will build that into the budget. It sounds like there is consensus to proceed.

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SIXTH ORDER OF BUSINESS Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer - Discussion of Fence Project

Mr. Malave stated we are working on trying to get a solid proposal. We have prices and fees from two contractors, one doing the ironwork and the other doing the masonry work and neither one wants to head it. We talked to an entity that would volunteer, I said you can go get your own prices and tell me what you want, All Terrain is the only one that would give us that possibility and he agreed to getting his price together and coordinating both those and doing the paperwork needed to bring all of that together and the inspection. Plus we want insurance and all that as part of the work. That is why it is delayed and hopefully, I will have that for our next Board Meeting. The prices will still be within that range. He will probably charge a percentage of it, but it is still cheaper than us trying to do that. We thought that Seminole Masonry would do it, but they are just so busy with work that they don't want to manage somebody else as part of their work. They are two specialties and you have to have both those guys come together.

Mr. Giercyk stated we talked about the different retention ponds and Pond A is the one in LaVina on the west end and we talked about the two walls coming out and the fence going down in. I would like to look at that quote and then look at a quote to run it the full length of that one pond with the columns and fence. As a community we may be able to contribute some money to help that one pond get done a little bit quicker. There is no reason we can't finish one pond if we have money available to do it.

Mr. Malave stated we could just add to the contract if you want a separate line item that says the remainder of the fence for that one pond.

Mr. Giercyk stated that would be fine.

C. Manager

i. Approval of Check Register

Mr. Showe presented the check register from August 18, 2018 through November 6, 2018 in the amount of \$78,147.93.

On MOTION by Mr. Gregoire seconded by Mr. Giercyk with all in favor the check register was approved.

Narcoossee CDD

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement was included in the agenda package.

iii. Field Manager's Report

Mr. Scheerer stated we have a new account manager with Down to Earth, his name is Aaron. Joe Harrison was with us for a while, but Joe lives in Hillsboro County and was commuting a couple hours a day back and forth to work and they have a spot for him over there. Aaron has been on Board for about a month and we are working with him and he seems to be applying himself pretty well. I informed him of some items that need to be looked at on a regular basis. We will be doing mulch if it hasn't started already. I will be there on Friday and we will be focused on final trimming in advance of any holiday lighting.

SEVENTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS Supervisors Requests

Mr. Smyk asked what about Nona Crest and the replacement of the Canary Island Palm?

Mr. Gregoire stated we are going to get together this week and come up with a plan as to what the recommendation is and what we want to do out there. Whether it be Washingtonians or Magnolias we will figure it out and make a recommendation to the Board and go forward with that. We have time because we don't want to do any planting with the cold weather coming; we will plan to do something in March. I would like it to mirror Lake Nona Preserve so the two communities mirror each other and look nice: This would be in the center island not the sides.

Mr. Scheerer stated there are dwarf oleanders on the side and we have been cutting those back and it seems like a lot of the plants are starting to fill in, but they are doing a much better job as far as the details. That is not just with your community we are doing the same at Nona Preserve and LaVina Phase 2, Dowden, Mirabella, Ziani, Capri so there are some plants missing along the wall of Nona Preserve but they have a budget and we are working on filling those in and doing some upgrades the first of the year as well.

Ms. Burgos asked do you take care of the holiday lighting?

Mr. Scheerer responded no, certain communities have a look so whatever we do landscape-wise is make sure the trees are trimmed and look good during the holiday season.

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NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Smyk seconded by Ms. Burgos with all in favor the meeting adjourned at 3:30 p.m.

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Secretary/Assistant Secretary

Chairman/Vice Chairman

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SECTION V

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SECTION B

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SECTION 1

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ESTIMATE

Date: 01/07/2019

Superior Fence & Rail
1705 Kennedy Point
Oviedo, Florida 32765
Phone: (407) 971-7804
Fax: (407) 971-8403
Estimator: Chris Johnson
chris@superiorfenceandrail.com

To: Dewberry Attn: Barry Roy Tel: 407-947-4560 Email: broy@dewberry.com

Project:	Bid Items:
Dowden Road	Fence

Material	Specifications	Total
	SCOPE OF WORK	
	Construct Fifteen 2'8" x 2'8" x 6'8" columns with caps per plan and clad with Norwegian brick.	
	Install approximately 496 lineal ft. of 6 ft. tall 3 rail commercial grade aluminum fence on 6 ft centers with 60 lbs of concrete per post installed as described below:	
	Pond 1: 102 ft of 6' tall on flat land; 30 ft of 6' tall on slope	
	Pond 2: 104 ft of 6' tall on flat land; 30 ft. of 6' tall on slope	
	Pond 3: 60 ft of 6' tall on flat land; 30 ft. of 6' tall on slope	
	Pond 4: 110 ft. of 6' tall on flat land; 30 ft of 6' tall on slope	
	Note: Fence on slope to be racked to follow grade of slope.	
	Commercial Grade Aluminum Fence SpecificationsFence Style: 5' tall commercial grade ornamental aluminum fence with three railsPost Profile: 2 1/2" sq.Picket Profile: 3/4" sq.Rail Profile: 1 ½" x 1 1/8"Color:Black	
	*Provide necessary engineering and permits *Remove all trash from jobsite. *Survey and layout by others. *Not responsible for any damage to landscape irrigation. *All excavated material to remain on site. *MOT is excluded. *Grade work is excluded.	

Total:	\$93,200.00
Quotation prepared by: Chris Johnson	
This is a quotation on the goods named, subject to the conditions noted below: Fence to be field measured upon completion to verify accuracy of footage. Clearing of obstructions along fence line to be cleared by others. Any grading or staking that is required to be done by others. Fence to be installed to follow the grade of the property. The material cost listed in this estimate is valid for 30 days, only. To accept this estimate and guarantee pricing, a deposit [50% of total amount due] must be paid prior to the expiration date list Any costs associated with securing applicable permitting to be added to final invoice. Price is based on complete contract acceptance and all work being performed concurrently. Any individual breakout may be subject to additional costs or fees.	ted above.
To accept this quotation, sign here and return: Da	te:
THANK YOU FOR YOUR BUSINESS!	

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SECTION C

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SECTION 1

Narcoossee Community Development District

Summary of Check Register

November 6, 2018 to January 15, 2019

Fund	Date	Check No.'s		Amount
General Fund	11/6/18	1759-1760	\$	1,969.00
	11/13/18	1761-1762	\$	8,378.33
	11/15/18	1763	\$	5,500.70
	11/20/18	1764	\$	250.00
	11/21/18	1765	\$	3,989.77
	11/27/18	1766	\$	40.88
	12/4/18	1767-1769	\$	772.88
	12/6/18	1770	\$	5,529.83
	12/11/18	1771	\$	850.00
	12/14/18	1772	\$	59,038.84
	12/18/18	1773	\$	8,525.02
	12/28/18	1774	\$\$ \$\$ \$\$ \$\$ \$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$ \$\$	705.00
	1/8/19	1775-1776	\$	6,693.10
	1/15/19	1777-1778	\$	10,180.84
			\$	112,424.19
Payroll	November 2018			
	Betsy Burgos	50307	\$	184.70
	James Gregoire	50308	\$	184.70
	Jeffrey Smyk	50309	\$	184.70
	Peter Wong	50310	\$ \$	184.70
	Stephen Giercyk	50311	\$	184.70
			\$	923.50
			\$	113,347.69

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AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID *** CHECK DATES 11/06/2018 - 01/15/2019 *** NARCOOSSEE-GENERAL FUND BANK A NARCOOSSEE-GENERAL	COMPUTER CHECK REGISTER	RUN 1/15/19	PAGE 1
CHECK VEND#INVOICEEXPENSED TO VENDOR NAM DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	ie status	AMOUNT	CHECK AMOUNT #
11/06/18 00022 10/31/18 173201 201810 330-53800-46300 LA VINA AQUAT MGMT-OCT18	*	500.00	
10/31/18 173202 201810 320-53800-46300	*	348.00	
NNA.CRST AQUAT MGMT-OCT18 10/31/18 173204 201810 340-53800-46300	*	350.00	
NNA.PSRV AQUAT MGMT-OCT18 APPLIED AQUATIC MANAGE	MENT, INC.		1,198.00 001759
11/06/18 00021 10/18/18 1284 201810 310-51300-49100	*	771.00	
ANNUAL CDD FEE FY19 ORANGE COUNTY PROPERTY 11/13/18 00067 10/01/18 72250 201810 310-51300-54000 CDECIM DIGRDICON DEE FY10	APPRAISER		771.00 001760
DEPARTMENT OF ECONOMIC	: OPPORTUNITY		175.00 001761
11/13/18 00069 11/02/18 19531 201811 330-53800-46200 LA VINA-LNDSCP MNT-NOV18	*	4,050.00	
11/10/18 19543 201811 320-53800-46200 NNA.CRST-LNDSCP MNT-NOV18	*	1,703.33	
11/10/18 19544 201811 340-53800-46200 NNA.PRSV-LNDSCP MNT-NOV18	*	2,450.00	
DOWN TO EARTH LAWNCARE	II, INC		8,203.33 001762
11/15/18 00043 11/01/18 321 201811 310-51300-34000	*	3,689.58	
MANAGEMENT FEES-NOV18 11/01/18 321 201811 310-51300-35100	*	141.67	
INFORMATION TECH-NOV18 11/01/18 321 201811 310-51300-31300	*	83.33	
DISSEMINATION-NOV18 11/01/18 321 201811 310-51300-51000	*	.21	
OFFICE SUPPLIES 11/01/18 321 201811 310-51300-42000 POSTAGE	*	8.98	
11/01/18 321 201811 310-51300-41000 TELEPHONE	*	11.68	
11/01/18 322 201811 320-53800-12000 FIELD MANAGEMENT-NOV18	*	347.00	
11/01/18 322 201811 330-53800-12000 FIELD MANAGEMENT-NOV18	*	846.33	
FIELD MANAGEMENT-NOV18 11/01/18 322 201811 340-53800-12000 FIELD MANAGEMENT-NOV18	*	371.92	
GOVERNMENTAL MANAGEMENT	T SERVICES		5,500.70 001763
11/20/18 00072 11/12/18 1614349 201810 310-51300-31500	*	250.00	
GEN.ENG/LANDSCAPE LAYOUT DEWBERRY ENGINEERS INC			250.00 001764

NARC -NARCOOSSEE - APEREGRINO

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER *** CHECK DATES 11/06/2018 - 01/15/2019 *** NARCOOSSEE-GENERAL FUND BANK A NARCOOSSEE-GENERAL	CHECK REGISTER	RUN 1/15/19	PAGE 2
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
11/21/18 00034 11/20/18 11202018 201811 300-20700-10500 FY19 ORANGE CTY-DS 2013	*	3,989.77	
NARCOOSSEE CDD C/O US BANK			3,989.77 001765
11/27/18 00008 11/13/18 6-368-25 201811 310-51300-42000 DELIVERY 11/08/18	*	40.88	
			40.88 001766
		210 00	
APPLIED AQUATIC MANAGEMENT, INC.			348.00 001767
12/04/18 00022 11/30/18 1/3832 201811 320-53800-46300 NNA.CRST AQUAT MGMT-NOV18 APPLIED AQUATIC MANAGEMENT, INC. 12/04/18 00080 11/19/18 4399 201811 320-53800-46000 RE-INST. COLUMN CAPRI	*	185.00	
11/19/18 4400 201811 320-53800-46000 RE-INST. COLUMN ZIANI BERRY CONSTRUCTION OF CENTRAL FL 12/04/18 00069 10/31/18 19087 201810 340-53800-46400	2		370.00 001768
12/04/18 00069 10/31/18 19087 201810 340-53800-46400 NNA.PRSV-IRRIG.RPRS-OCT18	*	54.88	
DOWN TO EARTH LAWNCARE II, INC			54.88 001769
DOWN TO EARTH LAWNCARE II, INC 12/06/18 00043 12/01/18 323 201812 310-51300-34000	*	3,689.58	
. MANAGEMENT FEES-DEC18 12/01/18 323 201812 310-51300-35100	*	141.67) r
INFORMATION TECH-DEC18 12/01/18 323 201812 310-51300-31300	*	83.33	
DISSEMINATION-DEC18 12/01/18 323 201812 310-51300-51000	*	17.83	
OFFICE SUPPLIES 12/01/18 323 201812 310-51300-42000	*	5.17	
POSTAGE 12/01/18 323 201812 310-51300-42500	*	27.00	
COPIES 12/01/18 324 201812 320-53800-12000	*	347.00	
FIELD MANAGEMENT-DEC18 12/01/18 324 201812 330-53800-12000	*	846.33	
FIELD MANAGEMENT-DEC18 12/01/18 324 201812 340-53800-12000	*	371.92	
FIELD MANAGEMENT-DEC18 GOVERNMENTAL MANAGEMENT SERVICES	5		5,529.83 001770
12/11/18 00022 11/30/18 173831 201811 330-53800-46300	*	500.00	
LA VINA AQUAT MGMT-NOV18 11/30/18 173834 201811 340-53800-46300	*	350.00	
NNA.PSRV AQUAT MGMT-NOV18 APPLIED AQUATIC MANAGEMENT, INC.			850.00 001771

NARC -NARCOOSSEE - APEREGRINO

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AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER *** CHECK DATES 11/06/2018 - 01/15/2019 *** NARCOOSSEE-GENERAL FUND BANK A NARCOOSSEE-GENERAL	CHECK REGISTER	RUN 1/15/19	PAGE 3
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
12/14/18 00034 12/11/18 12112018 201812 300-20700-10500 FY19 ORANGE CTY-DS 2013	*	59,038.84	
NARCOOSSEE CDD C/O US BANK			59,038.84 001772
FY19 ORANGE CTY-DS 2013 NARCOOSSEE CDD C/O US BANK 12/18/18 00069 11/26/18 20768 201811 330-53800-46400 LA VINA IRRIG RPR11/26/18	*	321.69	
12/10/18 22386 201812 320-53800-46200 NNA.CRST-LNDSCP MNT-DEC18	*	1,703.33	
12/10/18 22415 201812 330-53800-46200	*	4,050.00	
LA VINA LNDSCP MNT-DEC18 12/10/18 22430 201812 340-53800-46200 NNA.PRSV-LNDSCP MNT-DEC18	*	2,450.00	
DOWN TO EARTH LAWNCARE II, INC			8,525.02 001773
NNA.PRSV-LNDSCP MNT-DEC18 DOWN TO EARTH LAWNCARE II, INC 12/28/18 00072 12/14/18 1626441 201811 310-51300-31100 GEN.ENG./COORD FENCE BID	*	705.00	
DEWBERRY ENGINEERS INC.			
1/08/19 00022 12/31/18 174493 201812 330-53800-46300 LA VINA AQUAT MGMT-DEC18	*	500.00	
12/31/18 174494 201812 320-53800-46300 NNA.CRST.AQUAT.MGMT-DEC18	*	348.00	
12/31/18 174496 201812 340-53800-46300		350.00	
NNA.PSRV.AQUAT MGMT-DEC18 APPLIED AQUATIC MANAGEMENT, INC.	•		1,198.00 001775
1/08/19 00043 1/01/19 325 201901 310-51300-34000 MANAGEMENT FEES-JAN19	*	3,689.58	
1/01/19 325 201901 310-51300-35100	*	141.67	
INFORMATION TECH-JAN19 1/01/19 325 201901 310-51300-31300	*	83.33	
DISSEMINATION-JAN19 1/01/19 325 201901 310-51300-51000	*	.45	
OFFICE SUPPLIES 1/01/19 325 201901 310-51300-42000	*	14.82	
POSTAGE 1/01/19 326 201901 320-53800-12000	*	347.00	
FIELD MANAGEMENT-JAN19 1/01/19 326 201901 330-53800-12000	*	846.33	
FIELD MANAGEMENT-JAN19 1/01/19 326 201901 340-53800-12000 FIELD MANAGEMENT-JAN19	*	371.92	
FIELD MANAGEMENT-JANIY GOVERNMENTAL MANAGEMENT SERVICES	5		5,495.10 001776
1/15/19 00069 1/10/19 24806 201901 320-53800-46200 NNA.CRST.LNDSCP MNT-JAN19	*	1,703.33	

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NARC -NARCOOSSEE - APEREGRINO

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTE *** CHECK DATES 11/06/2018 - 01/15/2019 *** NARCOOSSEE-GENERAL FUND BANK A NARCOOSSEE-GENERAL	R CHECK REGISTER	RUN 1/15/19	PAGE 4
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
1/10/19 24819 201901 330-53800-46200	*	4,050.00	
LA VINA LNDSCP MNT-JAN19 1/10/19 24833 201901 340-53800-46200 NNA.PRSV.LNDSCP MNT-JAN19	*	2,450.00	
1/14/19 25228 201901 330-53800-46400	*	75.00	
DOWDEN RD IRRIG RPR-JAN19 1/14/19 25268 201901 330-53800-46400 LA VINA IRRIG RPRS-JAN19	*	68.20	
1/14/19 25279 201901 340-53800-46400 NNA.PSRV. IRRIG RPR-JAN19	*	138.31	
DOWN TO EARTH LAWNCARE II, INC			8,484.84 001777
1/15/19 00005 12/31/18 104826 201811 310-51300-31500 PREP AGREEMENT/CONFER	*	196.00	
12/31/18 104827 201811 310-51300-31500 ATTEND BOARD MTG BY PHONE	*	1,500.00	
HOPPING GREEN & SAMS			1,696.00 001778
TOTAL FOR BA	ANK A	112,424.19	
TOTAL FOR RI	EGISTER	112,424.19	

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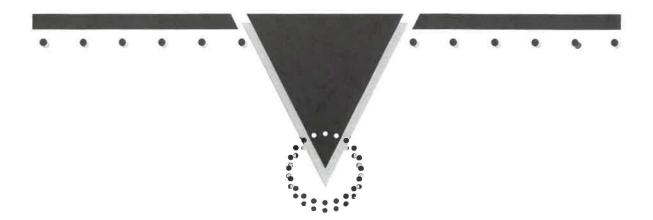
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NARC -NARCOOSSEE - APEREGRINO

SECTION 2

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Narcoossee Community Development District

Unaudited Financial Reporting

December 31, 2018



Table of Contents

1	Balance Sheet
2-3	General Fund
4	Debt Service Fund
5	Capital Reserves Fund - Nona Preserve
6	Capital Reserve Fund - Parcels G&H
7	Capital Reserves Fund - Nona Crest
8	Capital Reserve Fund - La Vina
9 -10	Month to Month
11	Long-Term Debt
12	Assessment Receipt Schedule

Community Development District Combined Balance Sheet For the Period Ended December 31, 2018

	Gov	Totals		
		Debt	Capital	(Memorandum Only)
	General	Service	Projects	2019
Assets:				
Cash	\$429,894			\$429,894
Cash-Nona Preserve			\$37,942	\$37,942
Cash-Parcels G & H			\$80,208	\$80,208
Cash-Nona Crest			\$95,352	\$95,352
Cash-La Vina			\$111,696	\$111,696
Custody-Excess Funds	\$26,503			\$26,503
Due from General Fund		\$187,399		\$187,399
Series 2013A-1/A-2				
Reserve A-1		\$104,615		\$104,615
Prepayment A-1		\$286		\$286
Revenue		\$156,051		\$156,051
Reserve A-2		\$51,394		\$51,394
Total Assets =	\$456,397	\$499,746	\$325,197	\$1,281,340
Liabilities:				
Accounts Payable	\$1,198			\$1,198
Due to Debt	\$187,399			\$187,399
Fund Balances:				
Restricted for Debt Service		\$499,746		\$499,746
Assigned for Capital Projects - Nona Preserve			\$37,942	\$37,942
Assigned for Capital Projects - GH			\$80,208	\$80,208
Assigned for Capital Projects - Nona Crest			\$95,352	\$95,352
Assigned for Capital Projects - La Vina			\$111,696	\$111,696
Unassigned	\$267,800		,	\$267,800
Total Liabilities and Fund Equity				
& Other Credits	\$456,397	\$499,746	\$325,197	\$1,281,340

Community Development District

General Fund

	Adopted Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
Revenues:				
Maintenance Assessments	\$297,263	\$234,719	\$234,719	\$0
Interest	\$0	\$0	\$131	\$131
Total Revenues	\$297,263	\$234,719	\$234,850	\$131
Expenditures:				
Administrative				
Supervisor Fees	\$6,000	\$1,500	\$1,000	\$500
FICA	\$459	\$115	\$77	\$38
Engineering	\$10,000	\$2,500	\$705	\$1,795
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Attorney	\$17,000	\$4,250	\$250	\$4,000
Annual Audit	\$3,000	\$0	\$0	\$0
Dissemination	\$1,250	\$313	\$250	\$63
Arbitrage	\$600	\$0	\$0	\$0
Trustee Fees	\$2,750	\$0	\$0	\$0
Management Fees	\$44,275	\$11,069	\$11,069	(\$0)
Information Technology	\$1,700	\$425	\$425	(\$0)
Telephone	\$100	\$25	\$12	\$13
Postage	\$450	\$113	\$65	\$47
Insurance	\$21,651	\$21,651	\$19,683	\$1,968
Printing & Binding	\$1,200	\$300	\$47	\$253
Legal Advertising	\$1,200	\$300	\$0	\$300
Other Current Charges	\$360	\$90	\$164	(\$74)
Property Appraiser	\$780	\$780	\$771	\$9
Office Supplies	\$150	\$38	\$19	\$19
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Contingency	\$969	\$242	\$0	\$242
Total Administrative	\$119,069	\$48,884	\$39,711	\$9,173
<u>Nona Crest</u>				
Field Management	\$4,164	\$1,041	\$1,041	\$0
Landscape Maintenance	\$25,440	\$6,360	\$5,110	\$1,250
Irrigation Repairs	\$3,000	\$750	\$0	\$750
Lake Maintenance	\$4,300	\$1,075	\$1,044	\$31
Feature Lighting	\$750	\$188	\$0	\$188
Miscellaneous Common Area	\$5,262	\$1,316	\$1,568	(\$253)
Total Nona Crest	\$42,916	\$10,729	\$8,763	\$1,966

Community Development District

General Fund

	Adopted	Prorated Budget	Actual	
	Budget	Thru 12/31/18	Thru 12/31/18	Variance
La Vina				
Field Management	\$10,156	\$2,539	\$2,539	\$0
Landscape Maintenance	\$51,100	\$12,775	\$12,150	\$625
Irrigation Repairs	\$4,000	\$1,000	\$322	\$678
Lake Maintenance	\$6,180	\$1,545	\$1,500	\$45
Utilities	\$8,340	\$2,085	\$1,619	\$466
Wall Repairs/Cleaning	\$6,000	\$1,500	\$0	\$1,500
Solvino Streetlighting	\$2,710	\$678	\$667	\$11
Capri Streetlighting	\$3,850	\$963	\$948	\$15
Miscellaneous Common Area	\$1,069	\$267	\$600	(\$333)
Total La Vina	\$93,405	\$23,351	\$20,344	\$3,007
Nona Preserve				
Field Management	\$4,463	\$1,116	\$1,116	(\$0)
Landscape Maintenance	\$29,400	\$7,350	\$7,350	\$0
Irrigation Repairs	\$2,200	\$550	\$55	\$495
Lake Maintenance	\$4,300	\$1,075	\$1,050	\$25
Miscellaneous Common Area	\$1,510	\$378	\$0	\$378
Total Nona Preserve	\$41,873	\$10,468	\$9,571	\$898
Maintenance Expenses	\$178,194	\$44,549	\$38,678	\$5,871
Total Expenditures	\$297,263	\$93,433	\$78,389	\$15,044
Other Sources (Uses)				
Transfer Out	(\$23,785)	\$0	\$0	\$0
Total Other Sources (Uses)	(\$23,785)	\$0	\$0	\$0
Excess Revenues (Expenditures)	(\$23,785)		\$156,461	
Fund Balance - Beginning	\$23,785		\$111,339	
Fund Balance - Ending	\$0		\$267,800	

Community Development District

Debt Service Fund

Statement of Revenues & Expenditures For the Period Ended December 31, 2018

	Adopted Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
<u>Revenues:</u>				
Assessments - Tax Roll Interest	\$317,131 \$1,000	\$250,428 \$250	\$250,428 \$1,281	\$0 \$1,031
Total Revenues	\$318,131	\$250,678	\$251,709	\$1,031
Expenditures:				
<u>Series 2013A-1</u> Interest Expense 11/01 Principal 5/01 Interest Expense 5/01	\$44,703 \$120,000 \$44,703	\$44,703 \$0 \$0	\$44,703 \$0 \$0	\$0 \$0 \$0
<u>Series 2013A-2</u> Interest Expense 11/01 Principal 5/01 Interest Expense 5/01	\$28,188 \$45,000 \$28,188	\$28,188 \$0 \$0	\$28,188 \$0 \$0	\$0 \$0 \$0
Total Expenditures	\$310,780	\$72,890	\$72,890	\$0
Excess Revenues (Expenditures)	\$7,351		\$178,819	
Fund Balance - Beginning	\$163,677		\$320,927	
Fund Balance - Ending	\$171,028		\$499,746	

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Community Development District

Capital Reserve Fund - Nona Preserve

	Adopted Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
Revenues:				
Transfer In Interest	\$323 \$0	\$0 \$0	\$0 \$1	\$0 \$1
Total Revenues	\$323	\$0	\$1	\$1
Expenditures:				
Capital Projects	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Excess Revenues (Expenditures)	\$323		\$1	
Fund Balance - Beginning	\$32,089		\$37,941	
Fund Balance - Ending	\$32,412		\$37,942	

Community Development District

Capital Reserve Fund - Parcels G & H

	Adopted Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
Revenues:				
Transfer In Interest	\$2,477 \$0	\$0 \$0	\$0 \$2	\$0 \$2
Total Revenues	\$2,477	\$0	\$2	\$2
Expenditures:				
Bank Fees	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Excess Revenues (Expenditures)	\$2,477		\$2	
Fund Balance - Beginning	\$80,206		\$80,206	
Fund Balance - Ending	\$82,683		\$80,208	

Community Development District

Capital Reserve Fund - Nona Crest

	Adopted Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
Revenues:				
Transfer In Interest	\$7,105 \$0	\$0 \$0	\$0 \$2	\$0 \$2
Total Revenues	\$7,105	\$0	\$2	\$2
Expenditures:				
Repairs & Maintenance	\$0	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0	\$0
Excess Revenues (Expenditures)	\$7,105		\$2	
Fund Balance - Beginning	\$89,909		\$95,350	
Fund Balance - Ending	\$97,014		\$95,352	

Narcoossee Community Development District

Capital Reserve Fund - LaVina Statement of Revenues & Expenditures

For the Period Ended December 31, 2018

	Adopted Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
Revenues:				
Transfer In Interest	\$13,880 \$0	\$0 \$0	\$0 \$3	\$0 \$3
Total Revenues	\$13,880	\$0	\$3	\$3
Expenditures:				
Dowden Median Improvements	\$50,000	\$12,500	\$0	\$12,500
Total Expenditures	\$50,000	\$12,500	\$0	\$12,500
Excess Revenues (Expenditures)	(\$36,120)		\$3	
Fund Balance - Beginning	\$91,373		\$111,693	
Fund Balance - Ending	\$55,253		\$111,696	

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	lut	Aug	Sep	Total
Revenues:													
Maintenance Assessments	\$0	\$3,739	\$230,980	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$234,719
Interest	\$40	\$46	\$45	\$0 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$131
Total Revenues	\$40	\$3,785	\$231,025	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$234,850
Total Revenues	340	45,765	4242/005			ţ.	44						0001,000
Expenditures:													
Administrative													
Supervisor Fees	\$0 \$0	\$1,000 \$77	\$0 \$D	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$D	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$1,000 \$77
FICA	\$0 \$0	\$705	\$0 \$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$0 \$0	\$0	\$0	\$0 \$0	\$705
Engineering	\$5,000	\$705	\$0 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Assessment Roll	\$250	\$0 \$0	\$0 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Attorney	\$250	\$0 \$0	\$0 \$0	\$0	\$0 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$83	\$0 \$83	\$83	\$0	\$0 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Dissemination	\$83 \$0	365 \$0	\$85 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$0 \$0	\$0	\$0	\$0	\$0	\$0
Arbitrage			\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$0	\$0 \$0	\$0	\$0	\$0	\$0 \$0
Trustee Fees	\$0	\$0	-	-	\$0 \$0	\$0 \$0	\$0	\$0 \$0	\$0	\$0	\$0	\$0 \$0	\$11,069
Management Fees	\$3,690	\$3,690	\$3,690	\$0		•					100	-	\$11,089
Information Technology	\$142	\$142	\$142	\$0	\$0	\$0	\$0	\$0 \$0	\$0	\$0	\$0 \$0	\$0 \$0	\$425
Telephone	\$0	\$12	\$0	\$0	\$0	\$0	\$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$12
Postage	\$10	\$50	\$5	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$05 \$19,683
Insurance	\$19,683	\$0	\$0		\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$15,685
Printing & Binding	\$20	\$0	\$27	\$0					\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0
Legal Advertising	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	6 * 5				
Other Current Charges	\$51	\$53	\$59	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164
Property Appraiser	\$771	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$771
Office Supplies	\$1	\$0	\$18	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Administrative	\$29,876	\$5,811	\$4,024	\$0	\$0	\$0	\$0	\$0	\$0	ŚO	\$0	\$0	\$39,711

Narcoossee Community Development District

Narcoossee	
Community Development District	

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Field:								-					
Nona Crest													
Field Management	\$347	\$347	\$347	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,041
Landscape Maintenance	\$1,703	\$1,703	\$1,703	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,110
Irrigation Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Maintenance	\$348	\$348	\$348	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,044
Feature Lighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Common Area	\$1,198	\$370	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,568
Total Nona Crest	\$3,596	\$2,768	\$2,398	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,763
La Vina	¢04C	\$846	\$846	¢0	\$0	\$0	\$0	\$0	\$0	\$0	¢0	ćo	\$2,539
Field Management	\$846		\$4,050	\$0 \$0	\$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	
Landscape Maintenance	\$4,050	\$4,050						\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0		\$12,150
Irrigation Repairs	\$0 \$500	\$322 \$500	\$0 \$500	\$0 \$0	\$322 \$1,500								
Lake Maintenance		\$662	\$393	\$0 \$0	\$0 \$0	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$0 \$0	
Utilities	\$564						\$0 \$0		\$0 \$0	\$0 \$0	\$0 \$0		\$1,619
Wall Cleaning	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0 \$0	2	S	\$0	\$0
Solvino Streetlighting	\$222	\$222	\$222	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$667
Capri Streetlighting	\$316	\$316	\$316	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$948
Miscellaneous Common Area	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600
Total La Vina	\$7,098	\$6,918	\$6,328	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,344
Nona Preserve	4070	6272	6070	ćo.	ć0.	¢0	ćo	\$0	¢0	¢0	60	¢0	\$1,116
Field Management	\$372	\$372	\$372	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$D	\$0 \$0	\$7,350
Landscape Maintenance	\$2,450 \$55	\$2,450 \$0	\$2,450 \$0	\$0 \$0	\$7,550 \$55								
Irrigation Repairs	\$350	\$350	\$0 \$350	\$0 \$0	\$55 \$1,050								
Lake Maintenace		\$350		\$0 \$0	\$1,030								
Miscellaneous Common Area	\$0	ŞU	\$0	ŞU	Şυ	ŞU	ŞU	ο¢	20	οų	ŞU	ŞU	ŞU
Total Nona Preserve	\$3,227	\$3,172	\$3,172	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,571
Total Expenditures	\$43,797	\$18,670	\$15,922	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$78,389
Outre Simonie Service (March		and the second se											
Other Financing Sources (Uses)	10,000												
Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Narcoossee <u>Community Development District</u> LONG TERM DEBT REPORT

SERIES 2013A-1, SPECIAI	SERIES 2013A-1, SPECIAL ASSESSMENT REFUNDING BONDS						
MATURITY DATE:	5/1/2033						
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT SERVICE						
RESERVE FUND REQUIREMENT	\$104,615						
RESERVE FUND BALANCE	\$104,615						
BONDS OUTSTANDING - 9/30/13	\$2,885,000						
LESS: PRINCIPAL PAYMENT 5/1/14	(\$110,000)						
LESS: PRINCIPAL PAYMENT 5/1/15	(\$110,000)						
LESS: PRINCIPAL PAYMENT 5/1/16	(\$110,000)						
LESS: PRINCIPAL PAYMENT 5/1/17	(\$115,000)						
LESS: PRINCIPAL PAYMENT 5/1/18	(\$115,000)						
CURRENT BONDS OUTSTANDING	\$2,325,000						

SERIES 2013A-2, SPECIAL A	SSESSMENT REFUNDING BONDS
MATURITY DATE:	5/1/2033
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT SERVICE
RESERVE FUND REQUIREMENT	\$51,394
RESERVE FUND BALANCE	\$51,394
BONDS OUTSTANDING - 9/30/13	\$1,295,000
LESS: PRINCIPAL PAYMENT 11/1/13	(\$70,000)
LESS: PRINCIPAL PAYMENT 5/1/14	(\$35,000)
LESS: PRINCIPAL PAYMENT 5/1/15	(\$35,000)
LESS: PRINCIPAL PAYMENT 5/1/15	(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/16	(\$40,000)
LESS: PRINCIPAL PAYMENT 5/1/17	(\$40,000)
LESS: PRINCIPAL PAYMENT 5/1/18	(\$45,000)
CURRENT BONDS OUTSTANDING	\$1,020,000

NARCOOSSEE COMMUNITY DEVELOPMENT DISTRICT

SPECIAL ASSESSMENT RECEIPTS - FY2019

TAX COLLECTOR

									s Assessments t Assessments		653,584 614,369	\$ \$	316,211 297,238	- 7	337,373 317,131 2013			
Date Gross Assessme		s Assessments	Discounts/ Commissions			Interest		Net Amount		General Fund		Debt Svc Fund			Total			
Received	Dist.#	Received		Penalties		Paid		Income		Received		48.38%		51.62%			100%	
												Γ						
11/13/18	1	\$	1,933.08	\$	90.43	\$	-	\$	-	\$	1,842.65	\$	891.49	\$	951.16	\$	1,842.65	
11/19/18	2	\$	6,131.87	\$	245.26	\$	-	\$	-	\$	5,886.61	\$	2,848.00	\$	3,038.61	\$	5,886.61	
12/3/18	3	\$	27,034.72	\$	1,081.34	\$	-	\$	-	\$	25,953.38	\$	12,556.51	\$	13,396.87	\$	25,953.38	
12/10/18	4	\$	92,104.90	\$	3,684.00	\$	-	\$	-	\$	88,420.90	\$	42,778.93	\$	45,641.97	\$	88,420.90	
12/17/18	5	\$	149,810.28	\$	5,992.22	\$	-	\$	185.00	\$	144,003.06	\$	69,670.15	\$	74,332.91	\$	144,003.06	
12/24/18	6	\$	228,166.91	\$	9,126.23	\$	-	\$	-	\$	219,040.68	\$	105,974.11	\$	113,066.57	\$	219,040.68	
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Totals		\$	505,181.76	\$	20,219.48	\$		\$	185.00	\$	485,147.28	\$	234,719.19	\$	250,428.09	\$	485,147.28	